



## RESOURCING BASE

### Wanting to see Kingdom Life Across the City

At the Countess Free Church we encourage everyone to understand that their discipleship (following Jesus) is done *in mission*. To help resource that we have a 'resourcing base' which includes our Sunday corporate worship, as well as a leadership team a pastoral team, and other roles that enable us to operate as a church across the city. To make that happen there are a number of areas where people can serve – which in turn helps resource all of us for the greater work that Jesus has called us to.

Please note that some items listed here are easily covered by one or two individuals consistently serving, whereas others depend on a wider team!

# For Our Sunday Corporate Worship

<b>Stewarding</b>	The most important job, since you are a first person a visitor meets! Overseeing people arrive and on hand at the end of a service.
<b>Tea/Coffee</b>	Serving tea & coffee as part of a small team after the service.
<b>PA Desk</b>	Keeping the sound in trim from the musicians practising through to message web upload at the end of the service.
<b>Laptop</b>	Working the laptop through the service (the service leader typically has the running order pre-prepared).
<b>Musicians/Singers</b>	Leading us in the song/music aspect of our worship.
<b>Children &amp; Young People</b>	Shaping and informing young lives as they grow into their own following of Jesus.
<b>Communion Preparation</b>	Setting out for communion, and helping wash up after the service.
<b>Offering Checker</b>	Cross-checking the count of the offering after the service.

## Behind the Scenes – Practical

<b>Supplies Monitor</b>	Monitoring our catering / cleaning supplies, and arranging for new supplies to be ordered or bought.
<b>Milk Monitor</b>	Keeping the fridge topped up! Typically requires 2 visits per week.
<b>Building Snags / DIY</b>	Monitoring the 'snag book' for the smaller

issues around the building, arranging or being available to get them sorted!

**Two by Two setup/clear** Weekly moving of chairs & equipment before/after our term-time parent n toddler group.

**Posters & Boards** Updating posters + checking notice boards

**Forecourt/Borders Tidy** Keeping our forecourt swept and tidy, attending to the plants/bushes in our borders.

**Bookings / Un-lock & Lock** Managing our external lettings / Being available to show our facilities / Being available to unlock and/or check & lock facilities at beginning/end of bookings.

## Behind the Scenes – People

**Pastoral Care Team** A group of people who help us all look after each other, as well as potentially being available where extra care is needed.

**Young People** Helping provide a range of activities with our young people through the term.

**Young People Mentors** An informal role allowing a young person to have an adult who looks out for them and gets alongside them from time to time.

**Red** – Big need at the moment

**Orange** – Could do with new volunteers

# More Specialised Roles

## **Finance Oversight**

Average of 2 hours per month to manage the accounts, including oversight of utilities, payroll, gift aid, occasional grant applications etc. [The day to day accounting is done by a paid administrator, so this is a treasurer-oversight role. Knowledge of accounting/payroll/gift aid a big advantage!]

## **Safeguarding Coordinator**

The vital role of overseeing our safeguarding across all church activities.

## **Webmaster**

Looks after our website and all our online infrastructure

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## Serve into your Passions

Each of us is different, and has different circumstances. We encourage people to try various roles and find out their own calling, the area which God has made them to be passionate about that. Typically that proves the most productive area for people to serve in.

Of course there are jobs that simply 'just need doing!' So we also ask that people roll up their sleeves and get stuck in. Being consistent in one or just a few roles is generally better than always switching about though!

Often at the end of a service or after an event there are all kinds of things to clear up or put away. We encourage everyone to have an attitude of 'If you see a job that obviously needs doing, then please get on and do it!'. If you see something but are unsure (e.g. 'where does this need to go to?'), please just ask and then set to!